

IWS Law Enforcement Training Course Outline

REPORT DESIGNER

- EPI Designer for Law Enforcement
 - Introduction
 - Locating and starting the EPI Designer program
 - Menus and Toolbars
 - Standard menu line
 - EPI Designer
 - Text style
 - Attributes
- EPI Designer Workspace
 - Rulers
 - Grid
 - Print options
 - Layout Properties
- Text
 - Headers/Footers
 - Keylines
 - Static
 - Dynamic
 - Positioning
 - Lines
 - Drawing
 - Thickness and color
- Images
 - Image Object keylines
 - Static
 - Dynamic
- Editing Operations
 - Copy/Paste
 - Text
 - Images
 - Undo
- Saving
- Adding Designer File to the Law Enforcement Suite
- Printing
- Specialized Report (Practice)
- Wristband/Photo Identification Stickers (Practice)